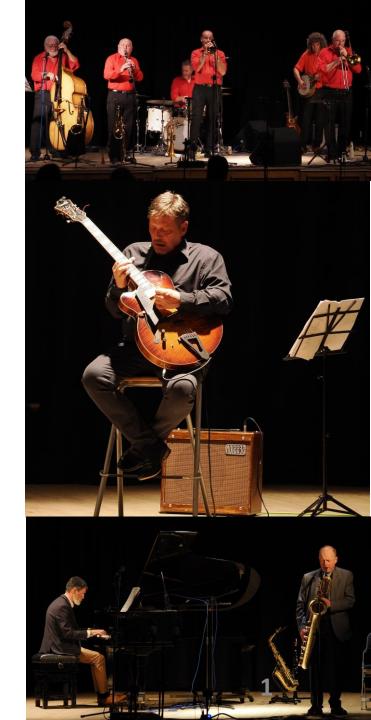




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AGM 2023 Wed 8th November 2023

- 1. Apologies for Absence
- 2. Minutes of previous meeting (9th Nov 2022)
- 3. Matters arising not on the agenda
- 4. Chairman's Report (Larry)
- Treasurer's Report & approval of Accounts for Season 2022/23 (Peter)
- 6. Prices for 2023/24 Season (Peter)
- 7. Website & Publicity Matters (Andrew)
- 8. Changes to the Constitution (Steve)
- 9. Election of Officers & Committee Members
- **10. Appointment of Hon Auditor**
- **11. Any Other Business**



4.1 Chair's report - concerts

• Great concerts:

- no cancellations
- wide variety
- Big Band
- Younger players: Big Band, Support Act
- Thanks to Civic Centre staff, Paul Cusack & Dacorum
- **Thanks** to **Maggie Procopi & her team** on the BJazz Bar
- Innovations:
 - Successfully applied ideas from last year's AGM:
 - Candles & beer mats on tables
 - Background music
 - Regular good value CD & Jazz magazine sales
 - More publicity in online listings, Jazz Guide & sponsorship
 - Continued collaboration '21 with **BoilerRoom** Live Streaming



4.2 Chair's report - growth

- Attendance: 956, 19% increase on 21/22
- **Membership**: **155** Members from 99 Membership subscriptions
 - **30% up** on this time last year
 - About 40% new to BJazz last Season
- 3 New Committee Members incl our youngest Membe, Arran Shanghavi, welcome
- Substantial reserves & 21/2 loss turned into profit
- Evaluated & decided against being Community Interest Company
- Challenges
 - Aging Membership
 - Publicity always more to do
- 2023/4: Steve has booked another great Season
- **Thanks** to Steve for his fantastic contribution over the years



5. Treasurer's Report & Approval of Accounts, 2022/3 Season

Income:		Costs:		Result:
Concert Income	+ 40 %	Concert Costs	-10 %	Profit in 22/3 vs loss in 21/2
Memberships Incom	ne +22%	Admin Costs	+14%	
Total	+38%		- 7.5%	

- 12 BJazz Concerts
- 956 (+19%) concertgoers: 622 (+21%) Members, 334 (+16%) Non-Members
- Bank Balance adequate to handle losses in 23/4
- Cost increases for 2023/4 Season were below inflation
- We are ready for cost increases for 2024/5 Season
- Opportunities such as raffles, joint working....
- **Thanks** to *Sandra* for timely and efficient Audit

6. BJazz Prices for 2023/4

Committee Proposal:

Following net profit in 22/3 Season and sound reserves:

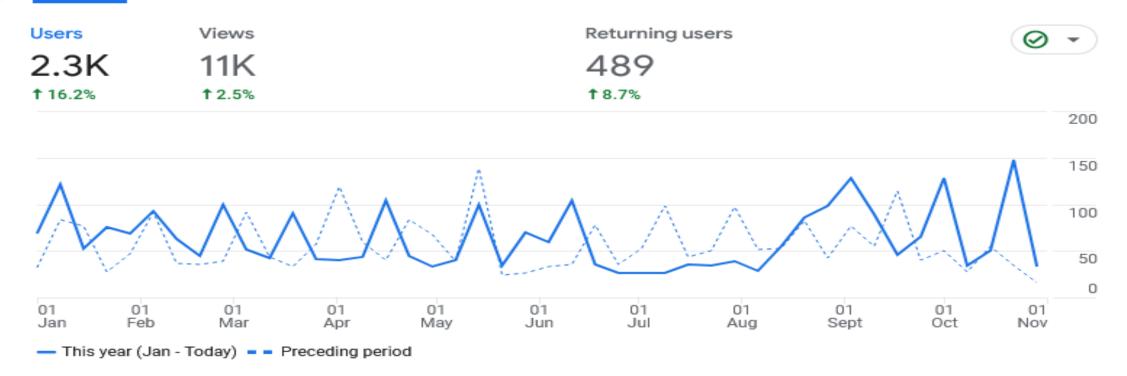
- keep prices unchanged
- plan for small loss in 23/4
- Expect prices to increase in 2024 for 24/5 Season

Memberships

Single Adult	£12
Joint	£20
Member	£13
Non-Member	£18
Dacorum Card Holder	£13
Junior (under 16)	£6
Student (over 16 & in full time education)	£9
	Joint Member Non-Member Dacorum Card Holder Junior (under 16)



7.1 Website & Publicity: growth in website continues



2022/23 website users vs 2021/22: Steady growth trend in website use continues

Occasional outages in service and not the very easiest to use – but we use industry standard website hosting and software and ticketing, membership and payment applications, all suitable for our low budget

7.2 Website & Publicity: shift to email & listings

• Monthly emails:

- Nov 226 recipients (+27% on '22),
- 65-75% opened
- People click through the links to order, £356 highest click-through orders from an email (Nov 22)
- Yellow Programmes & Orange Flyers: continue to rationalize to save time & cost
- **Posters**: Berko, Tring, Chesham mainly, plus 1 in each of Wendover & Aylesbury
- Listings: Tring & Berko "Living" online & physical copies; BerkoArtsTrust, Event Hub, Boxmoor Direct, BerkoBeerFest (sponsorship)
- Trialing "Jazz Guide": monthly copy & website, devoted to advertising live jazz, £50 pm
- **Stopped**: rationalize Orange A5 distribution; stopped Twitter
- To do more: eg social media, more towns for posters eg Hemel, more listings... needs more resource

8. Changes to the Constitution proposed - Steve

1 Change abbreviation from B.J. to BJazz

To keep consistency with the website. Impacts several section of the Constitution.

2 Delete Membership Secretary as an Officer, combine Website & Publicity into a single role

Membership is largely enacted & monitored via website, so Membership Secretary role role has disappeared. Publicity takes place using the website and it's links with social media. The number of officers is reduced from 7 to 6: Sections 5.1 & 6.2.

3 Reduce Committee Quorum from 6 to 5

To reduce the risk of meetings being cancelled due to low attendance: Section 4.1

4 Revise number of ordinary members of the Committee from 6 to "up to 6"

To reflect the fact that we normally run with vacancies: Section 4.1

5 Reduce AGM quorum & Special GM quorum from 12 to 10

To ease any issues with meeting attendance, reflects the above change in Committee Quorum Sections 9.2 & 10.2

9, 10: Election of Officers & Committee and Appointment of Auditor

Post	Holder	Re-election	Other Candidate	Proposer
Chair	Larry Walker	Yes		
Vice-Chair	Brian Whitehead	Yes		
Treasurer	Peter Gould	Yes		
Secretary	Steve Duffy	No	Andrew Sangster	Steve Duffy
Programme Sec	Steve Duffy	No	Nigel Ormiston	Steve Duffy
Website/Publicity	Andrew Sangster	Yes		
Ticketing	Alan Parr	Yes		
Committee	John May	Yes		
Committee	Julian Ashbourn	Yes		
Committee	Vacancy		Carolyne Downer-Smith	Larry Walker
Committee	Vacancy		Arran Shanghavi	Andrew Sangster
Auditor	Sandra Lawman	Yes		Peter Gould



ALEX HITCHCOCK NOVEMBER 4TH







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10 Any Other Business

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